



Caritas

ARCHDIOCESE OF SUVA

“CARITAS FIJI IS RECRUITING”

Caritas Fiji, as the social arm of the Catholic Church, is a dedicated organisation called to put faith and love into action to build a socially and ecologically just Fijian society. Our mission is to do whatever it takes to build a Fijian society in which all people reach their full human potential in the context of a socially and ecologically just society. To help achieve this, CARITAS FIJI is looking for a:

DISASTER MANAGEMENT COORDINATOR

Purpose of the Position

The Disaster Management Coordinator is responsible for overall management, implementation and monitoring and evaluation of the Water, Sanitation and Hygiene (WASH) Expansion, Resilient Islands, Strengthened Environments (WE RISE) Project in Fiji. The Coordinator will ensure the design and implementation of WASH activities are technically sound and are implemented on time and within the budget and that the programme is in compliance with donor funding. The Coordinator will also lead disaster preparedness, mitigation and response to any natural or man-made disaster that may occur in Fiji.

Qualifications and Skills

Education

Diploma in Civil Engineering, Environmental Engineering, Disaster Management, Environmental Health, or related field. A bachelor's degree is an advantage. Equivalent field experience will also be considered in lieu of a degree.

Experience

- Minimum 5 years' work experience in disaster management, designing and managing water and sanitation projects both in the non-profit sector as well as in the private engineering sector.
- Valid Fiji Driver's License

Additional Information

The position is based in Suva, Fiji. The role requires working with precision and speed. There is a requirement for some travel to programme sites and visits to rural communities. A good understanding of and commitment to Catholic Social Teachings, Caritas values and mission,



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humanitarian philosophy, principles and standards as well as equity, diversity, child safe and health and wellbeing principles are essential to the work.

Applicants should preferably be a Fiji citizen but other non-residents may apply. The position offers an attractive remuneration package to commensurate with qualifications and work experience. Applicants must enclose their curriculum vitae and the names of three referees. It will be the responsibility of the applicant to ensure that their referee's reports are sent to CARITAS Fiji when requested.

For more information about the job and on Caritas Fiji please visit our website – www.caritasfiji.org// or email me on: executive.director@caritasfiji.org

If you are interested and satisfy the above criteria then submit your applications, with a copy of your C.V and a letter outlining your interest to:

**The Executive Director
Caritas Fiji
Lot 04 Hercules Street
P.O Box 18024
Suva**

Or

You may send your applications through e-mail to executive.director@caritasfiji.org

Applications will close on Thursday, 18 October, 2023.